

# Lock Change Record

Property/Unit: \_\_\_\_\_

DATE: \_\_\_\_\_

NEW LOCKS  
 CYL. EXCHANGE  
 RE-KEY

**NEW KEY CODE**

I, \_\_\_\_\_, Certify these locks were changed  
On the above date X \_\_\_\_\_

\_\_\_\_\_ KEYS ISSUED TO:  
\_\_\_\_\_  
PRINT  
\_\_\_\_\_  
SIGNATURE & DATE

DATE: \_\_\_\_\_

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DATE: \_\_\_\_\_

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PRINT  
\_\_\_\_\_  
SIGNATURE & DATE

Lock Count:  
Entry: \_\_\_\_\_  
Dead Bolt Single: \_\_\_\_\_  
Dead Bolt Double: \_\_\_\_\_  
Pad Lock: \_\_\_\_\_  
Rim Cyl: \_\_\_\_\_  
Mortise Cyl: \_\_\_\_\_



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